

TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING

March 12, 2026, 7:00 P.M.

TOWN HALL

The following is a summary of the Town Board Meeting as recorded by the Town Clerk.

To view a recording of the full meeting, please see the YouTube link below:

<https://www.youtube.com/watch?v=zHlBa0DeBpk>

Board Members Present: Supervisor Herrington, Councilman Christian, Councilman Cipperly, Councilman Balistreri, and Councilman Sullivan.

Also Present: Town Attorney, Dave Gruenburg, Town Clerk, Alicia Saunders and Deputy Town Clerk, Vinny DamaPoletto.

Supervisor Herrington called the meeting to order at: 7:06

The Pledge of Allegiance was recited.

Reports by Elected Officials and Department Heads:

Town Clerk: Alicia Saunders

The new Town Clerk presented her first report to the board for the month of February. The Town Clerk's office processed, 15 hunting and fishing licenses, for a total of \$238, of which our share was \$13.11, 52 dog licenses for a total of \$322, and 8 EZ passes for a total of \$200.

The Town Clerk's office commissioned \$502.50 for Vital Statistics, \$72.54 in Bingo proceeds, and \$624 in recycling bags and tags.

The office remitted \$5,952.85 to the Supervisors office, \$22.50 to the NYS Department of Health, \$56.00 to the NYS Ag & Markets and \$224.89 to the DEC.

Ms. Saunders closed with an announcement that the Town Clerk's office is now accepting summer camp applications. You can find the applications on the Town website or in the Clerk's office.

Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Highway Superintendent: Michael Bayly

Mr. Bayly reported that five men patched for ten days, one man did recycling pulls for two days, five men did shop work for ten days, two men did sign work for one day, two men did mailbox repair for two days, four men helped out the water crew for three days, three men hauled snow and did mixing for one day, sixteen men did snow removal for five days, two men did spot sanding for fourteen days, two men did sidewalk clearing for five days, six men did brush cutting for three days and six men raked lawns for two days.

Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Water & Sewer: Bill Bradley

Vinny DamaPoletto, Assistant to the Superintendent of Water, presented the report for the month of February. Mr. DamaPoletto reported that over the past few months there have been numerous water main breaks in the Town with only two field employees supporting operations, commending them for doing a great job and informing the community affected by these breaks.

Mr. DamaPoletto advised there was an audit done by NYSDEC of the MS4 program. He said that Mr. Bradley will be posting an Updated Stormwater Management Plan for to be reviewed by the board and public. Mr. Bradley requested that all responses be made to him directly or by email at [info@townofbrunswickny.gov/](mailto:info@townofbrunswickny.gov) and asking that STORMWATER COMMENTS be put in the subject line of the email.

Mr. DamaPoletto said that Mr. Bradley has been working with the Building Department reviewing projects impacted by water, sewer and stormwater. He also informed the Board that the Building Department has been assisting with storm water inspections and they are working up a transition plan, which some of the stormwater compliance will be handled by the Building Department in the future.

Mr. DamaPoletto closed by referring to the January report of the changes to the water and sewer rates as well as the commercial rates being increase for the next billing cycle.

Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Superintendent of Utilities & Inspection: Kevin Mainello

Mr. Mainello reported there were 32 building and property inspections, 419 active building permits, 18 permits issued and/or renewed, there eight meetings, two planning board meetings, one zoning board meeting, there were no court cases and no fire inspections, two follow-up complaints, follow-up complaint inspections and follow up code call out inspections and other meetings and phone calls and letters, nine code call outs and fire calls, one code complaint, nine code complaints and code call out inspections or addressed, as well as vacant/abandoned properties (first time inspections) done by the Building Department, nine Planning board projects or agendas, one Zoning board project or agendas and there were nine FOIL requests searches received as well as other searches.

Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report in on file in the Town Clerk's office.

Town Historian: Tracy Broderick

Ms. Broderick reported the continuation of researching the men from the town who served in the Revolutionary. A few additional names have been found and she is currently looking into further information of their services. As previously mentioned, the majority of the men who fought in the Revolutionary War were part of the New York State's militia.

Ms. Broderick while researching came across a few interesting details regarding the Militia and also the different rations that were received which was determined by their rank.

Ms. Broderick also announced a few events that will be happening:

- Saturday, March 21st at 1:00 p.m. at the Community Center, Kathy Sheehan, Executive Director of the Hart Cluett Museum and Rensselaer County Historian will be speaking on how our nation's independence has been celebrated from 1825 to the present day.
- Monday April 13 at 7 p.m. at the Society's Headquarters, The Northern Campaign of 1777 which will be an overview of the military campaigns which resulted in the Battles of Saratoga.
- Monday, May 4th at 7 p.m. at the Society's Headquarters, "Sir, What Do We Do with All the Dead?" Mortuary practices during the American Civil war
- Saturday, May 9th from 10 a.m.-4 p.m. at the Society's Headquarters, Revolutionary War re-enactment.

Ms. Broderick encouraged the public to come and be apart of one of the events.

Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave the report for February. There were 302 blue bags purchased for a total of \$906, blue bags purchased by vendors for \$2,040, 166 purple bags purchased for \$332, 2.13 tons of baled cardboard \$42.60, 2.61 tons of metal and light iron generated \$391.50. There were also 1 large/small appliance, 4 tire, and 3 microwave tags for a total of \$87. The total revenue for the month was \$3,799.10.

Mr. Engster went on to explain what the center's expenses for the month were. 13.59 tons of refuse landfill cost \$2,991.70, 7.84 tons of SSR recycled cost \$1,981. The total expenses for the month were \$4,972.70.

Mr. Engster closed with the total amount of recycled and landfill for the month of February for the Recycling Center being 26.17. The total E-Waste recycled for 2025 was 16.53 tons (33,056 lbs.).

Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Brunswick Community Library: Sara Hopkins

Ms. Hopkins gave the report for the month of February. The library had 2,007 visitors, 365 reference questions, 171 Wi-Fi users averaging 16 per day, 346 study space users, 101 visitors helped with tech use and other assistance, and 19 new BRUN Patrons. There was a total of 3,009 services rendered. There were also 2,703 physical items checked out, 1,709 overdrive, 98 on hoopla, 72 comics plus, 1087 News Bank. The total items checked out across of the services was \$5,669. There were 17 different programs. Ms. Hopkins gave a brief overview of all of the upcoming events.

Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Town of Brunswick Ambulance: Ryan French

Councilman Balistreri gave the monthly report for February. There were a total of 83 EMS calls in which 75 were the Town of Brunswick, 7 North Greenbush ambulance and 1 Hoosic Valley Rescue. Of the 83 EMS calls, 77 arrived at the scene and 6 of the calls were canceled prior to arrival. The average response time for all 77 calls from mean dispatch to arrival was 9:40. These calls consisted of 47 high priority calls with an average response time from mean dispatch to arrival being 9:22.

Motion to accept the report was made by Councilman Christian and Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

RESOLUTIONS:

RESOLUTION NO. 38, 2026

RESOLUTION APPOINTING ROXANNE L. BEHRENS AS A COURT CLERK FOR THE BRUNSWICK TOWN COURT

The foregoing Resolution offered by Councilman Balistreri and seconded by Councilman Sullivan, was duly put to a roll call vote as follow: Councilman Cipperly, Voting Aye; Councilman Christian; Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 39, 2026

RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO CONTRACT #1 FOR THE CONSTRUCTION OF THE HIGHWAY DEPARTMENT STORAGE FACILITY

The foregoing Resolution offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follow: Councilman Cipperly, Voting Aye; Councilman Christian; Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 40, 2026

RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO CONTRACT #2 FOR THE CONSTRUCTION OF THE HIGHWAY DEPARTMENT STORAGE FACILITY

The foregoing Resolution offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follow: Councilman Cipperly, Voting Aye; Councilman Christian; Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 41, 2026

RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO CONTRACT #3 FOR THE CONSTRUCTION OF THE HIGHWAY DEPARTMENT STORAGE FACILITY

The foregoing Resolution offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follow: Councilman Cipperly, Voting Aye; Councilman Christian; Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 42, 2026

RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO CONTRACT #4 FOR THE CONSTRUCTION OF THE HIGHWAY DEPARTMENT STORAGE FACILITY

The foregoing Resolution offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follow: Councilman Cipperly, Voting Aye; Councilman Christian; Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 43, 2026

RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH ATLANTIC TESTING LABORATORIES FOR SPECIAL INSPECTIONS AND TESTS RELATING TO THE CONSTRUCTION OF THE HIGHWAY DEPARTMENT STORAGE FACILITY

The foregoing Resolution offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follow: Councilman Cipperly, Voting Aye; Councilman Christian; Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 44, 2026

RESOLUTION AUTHORIZING ADDITIONAL WORKING HOURS FOR THOMAS MARTIN IN THE HIGHWAY DEPARTMENT

The foregoing Resolution offered by Councilman Cipperly and seconded by Councilman Balistreri, was duly put to a roll call vote as follow: Councilman Cipperly, Voting Aye; Councilman Christian; Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

CORRESPONDENCE:

There was no correspondence for the month.

OLD BUSINESS:

Councilman Cipperly addressed the board regarding inquiries he had received about the Beach and reservoir. Mr. Cipperly spoke with Superintendent Bradley of the water department and there was an issue due to the weather regarding the top of the valve on the track. Everything is still on track and will be ready for the Summer Camp.

NEW BUSINESS:

There was no new business.

WARRANTS:

The warrants were offered by Councilman Christian and seconded by Councilman Sullivan, and were duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing warrants were thereupon declared duly adopted.

VISITORS WHO WISHED TO SPEAK:

Jim Tzacik, 387 Brunswick Road informed the board that he was happy to see that the job was posted for the position of Town Court Clerk and shared that individual was very qualified for the position. Mr. Tzacik had questions regarding the Highway Storage Facility which included the total cost of the project, if there have already been expenses prior to the start of the project, how the project was going to be funded and if the Town had looked into any grants. Councilman Sullivan answered all of Mr. Tzacik's questions regarding the Highway Storage Facility.

ADJOURNMENT:

Councilman Cipperly made a motion to adjourn the meeting, seconded by Councilman Christian. Unanimously approved. The meeting adjourned at 7:44 p.m.